



Job Description

Job Title: Formator for Homeless Ministry

Time: Full time, 40 hours per week

Reports to: Program Director and Formation Director

Supervises: Missionaries

Position Purpose and Summary:

The Formator for Homeless Ministry oversees all homeless outreach ministries for Christ in the City, facilitating relationships between the missionaries, staff and volunteers with the homeless and other agencies. At the same time, this position collaborates in the formation of the missionaries, especially in their apostolic growth and well-being.

Essential Duties and Responsibilities:

Formation

- Create a community culture within the Homeless Outreach Ministry that is consistent with the identified mission, vision, guiding principles, and values of Christ in the City
- Facilitate reflection and application of Homeless Outreach Handbook in collaboration with the formators
- Be attentive and offer guidance for the integral well-being and growth of missionaries.
- Train missionaries in empathic and relational skills necessary for ministry
- Facilitate communication within street teams, especially through missionary debriefs
- Guide missionaries in theological reflection of their ministry experiences
- Lead trainings for apostolic formation, in collaboration with the Formators
- Collaborate with the Formators to create, implement, and evaluate the apostolic formation of the missionaries

Ministry

- Plan and execute ongoing street ministry training regarding homeless encounters, safety, and outreach resources for the missionaries
- Provide oversight and direction to missionaries
- Lead weekly meetings with street teams
- In collaboration with the Homeless Outreach Intern, oversee all homeless outreach initiatives, provide funds for accompaniments, and advise missionaries in navigating their relationships with the homeless
- Address the difficulties that missionaries face on the streets and direct interventions as necessary
- Report to the Director of Formation the difficulties missionaries are facing

- Accompany the missionaries in street ministry each week, rotating between all the teams
- Train and supervise the missionaries in all Christ in the City ministries, including: Night Ministry, Women's Ministry, University Ministry, Lunch in the Park and Daily Street Walks
- Manage street routes missionaries walk for street ministry
- Plan and execute all aspects of Christ in the City Lunch in the Park in coordination with the Outreach Coordinator and Volunteer Coordinator
- Oversee communications with friends on the street (e.g. G-Mail & Google Voice accounts)
- Serve as the head of security at Lunch in the Park

Research and Data

- Help research and refine aspects of street ministry in order to better serve the poor and homeless
- Collect data on all street ministry and present it to the Managing Director upon request
- Oversee and manage Homeless Outreach database, including intake forms

Other

- Provide pertinent information to the Managing Director with regards to donations for the homeless
- Manage necessary permits for ministries from the City/State Parks and Recreation Department, and/or third party agencies (e.g. Lunch in the Park, night ministry)
- Create and maintain positive relationships with various homeless agencies and outreach organizations
- Collaborate with other organizations, the city, and the state to help know, love and serve the poor

Specific Skills/Training Required:

- Conviction and understanding of Christ in the City's vision, mission, values, and guiding principles
- Ability to provide guidance and motivation based on Catholic Social Doctrine
- Empathic listening skills
- Communication skills
- Conflict resolution
- Group facilitation
- Prudential judgment and decision-making
- Personnel management
- Administration skills
- Confidentiality
- Experience serving the homeless
- Experience working with young adults

General Skills Required:

- Emotional intelligence and maturity
- Capacity for Empathy
- Prudence and responsibility
- Social perceptiveness

- Openness to receive others
- Non-judgemental approach to reality
- Ability to connect with people from diverse backgrounds
- Motivation skills
- Capacity for establishing appropriate boundaries
- Proficiency with modern office productivity tools (e.g. Microsoft, G Suite and scheduling programs)

COMPENSATION

- \$40,000 - \$45,000

JOB BENEFITS

This is a full-time exempt salaried position that includes paid-time off, partially-paid medical insurance, options for vision and dental insurance, and various other benefits specific to Christ in the City.

To apply for this position, please:

- 1) Email your resume and a cover letter to jobs@christinthecity.org
- 2) In the body of the e-mail, share how you heard about this position

Start Date: This position's start date July 1st